

2018 - Baptismal Guidelines (keep for your records)

St. Anthony de Padua Catholic Church | 102 Lorenz Rd. | San Antonio, TX. 78209

(o) 210-824-1743 (f) 210-824-3283

Email documents to: Secretary@stanthonydepadua.org

Please read the following important information before completing the attached form.

1) **Requirements:**

- a) You must be a registered parishioner for a minimum of six (6) months.
- b) If you are registered at another parish but wish to have your baby baptized at St. Anthony de Padua, you must provide a letter from your Pastor stating you are a registered parishioner in good standing at your home parish and include permission to have your child baptized outside of your parish.
- c) If you are a new parishioner (less than 6 months) and have transferred from another church, please provide a letter from your pastor stating you were a registered parishioner there.
- d) **A copy of the child's birth certificate is required at time of registration (Health dept. (vital records) Baptisms will not be scheduled without proper documentation and a birth certificate.**
- e) All Parents are required to complete a Baptismal Preparation class if they have not completed a class within the last 4 years. (A copy of your training certificate must be provided in lieu of re-taking the class.)

2) **Baptismal Class information:**

- a) Class fee: \$5 per person. (class fee may be paid on the night of class) It is a one-time only class and usually lasts 1 ½ hours. A training certificate is provided at the end of class. Classes are held on Tuesdays (Spanish) and Thursdays (English) in the Faith Formation Center Room (FFC) in #3 or #4 at 7:00 p.m. Please register in the office for the class. Please provide us with a current phone number and/or email address for Parents and Godparents so that we may confirm your attendance in the class. PLEASE NOTE: The office may choose to cancel classes if we do not have registered participants. Classes must be taken prior to the baptism. For 2018, there will not be any classes in the months of April, June, or December.

3) **Baptism Scheduling: Baptisms are scheduled first come, first served.**

- a) **All Baptisms must be scheduled** with the Parish office, in advance. (For 2018 there will not be any baptisms celebrated in April and December.)
- b) Baptism Services are scheduled as follows: One (1) English Baptism Service & One (1) Spanish Baptism Service each month. (See schedule below) We allow three (3) children per service. (Suggested Stipend for Presider/Deacon: \$50, all fees due at registration, if paying by check or money order, please make it payable to: Joe Borrego)
- c) **Baptisms are scheduled first come, first served.** All documents/fees must be submitted to the office 30 days prior to the baptism date. Please contact Liz Bolanos at ext. 1003 to schedule baptisms.

4) **Godparent Requirements:**

- a) **Godparents must be over 16 years of age, Practicing Catholics who have received the sacrament of Confirmation.**
- b) For Godparents who live out of town/state: Classes may be taken at their own parish. A letter from their pastor or a certificate of completion of a baptismal class is required. (Letter or certificate is required prior to the baptism)
- c) All Godparents are required to complete a Baptismal Preparation class. (If you have taken a class within the last 4 years, a copy of your training certificate may be provided in lieu of re-taking the class.)

- 5) St. Anthony de Padua Catholic Church may request at their discretion Sacramental documentation when other documentation is not readily available. All required documents may be emailed to: secretary@stanthonydepadua.org or faxed to Liz Bolanos @ 210.824.3283. Copies of all documents are NOT required, unless there are illegible. Copies of all documents are acceptable and may be emailed to the address above. **If your child is 7 years of age or older, they must register and attend Religious Education classes. Baptism will take place through the R.E. program.**

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2018 – Baptismal Class and Baptism Service Schedule
 (keep for your records)

2018 Spanish Schedule				2018 English Schedule			
Spanish Baptism Classes & Service Schedule				2018 English Baptism Class & Service Schedule			
Month	Spanish Class	Baptism Service	Time	Month	English Class	Baptism Service	English Time
January	1/9/2018	1/21/2018	2:30 p.m.	January	1/11/2018	1/21/2018	1:15 p.m.
February	2/6/2018	2/11/2018	2:30 p.m.	February	2/8/2018	2/11/2018	1:15 p.m.
March	3/6/2018	3/18/2018	2:30 p.m.	March	3/8/2018	3/18/2018	1:15 p.m.
April	Easter (No classes and No Baptisms)			April	Easter (No classes and No Baptisms)		
May	5/1/2018	5/6/2018	2:30 p.m.	May	5/3/2018	5/6/2018	1:15 p.m.
June	(No Classes)	6/17/2018	2:30 p.m.	June	(No Classes)	6/17/2018	1:15 p.m.
July	7/10/2018	7/15/2018	2:30 p.m.	July	7/12/2018	7/15/2018	1:15 p.m.
August	8/7/2018	8/19/2018	2:30 p.m.	August	8/9/2018	8/19/2018	1:15 p.m.
September	9/4/2018	9/23/2018	2:30 p.m.	September	9/6/2018	9/23/2018	1:15 p.m.
October	10/9/2018	9/21/2018	2:30 p.m.	October	10/11/2018	9/21/2018	1:15 p.m.
November	11/6/2018	11/18/2018	2:30 p.m.	November	11/8/2018	11/18/2018	1:15 p.m.
December	Christmas			December	Christmas		

2018 - Baptismal Registration Form
Birth Certificate must be attached to this form

Today's Date: _____ Signature: _____

Are you a registered parishioner with St. Anthony? Yes/No _____ How long? _____

Requested Baptism Date: _____ Circle preference: English 1:15 Spanish 2:30

Child's Name: _____
First Middle Last

Date of Birth: _____ Place of Birth: _____
City State Zip

(This is where your child's baptismal certificate will be mailed)

Family Address: _____
Street City/State/Zip

Home Phone: _____

Father's Information

Father's Name: _____

Religion: _____

Cell Phone: _____

Class Date: _____

Email: _____

Mother's Information

Mother's Name: _____

Maiden () Religion: _____

Cell Phone: _____

Class Date: _____

Email: _____

Godfather's Name:

Cell/Home Phone: _____

Class Date: _____

Email: _____

Godmother's Name:

Cell/Home Phone: _____

Class Date: _____

Email: _____

Date of Baptism: _____

By: _____

Print Name Here

Signature: _____

Officiating Minister

For Office Use Only

Baptism Date: _____

English 1:15 p.m. /Spanish 2:30 p.m. Other: _____

Birth Certificate _____

Baptism stipend paid: _____ Initials: _____

Class Paid: _____

Classes completed: _____

Sacramental Register Vol. _____ Pg: _____

Parents _____ Godparents _____

Bapt. Card to Diocese: _____ Parishsoft updated _____